

# REFERRED TO RULES COMMITTEE

## ACTION ITEM – Number: 8

*Must be submitted by 11:59 p.m. on April 1, 2025*

Action items are specific directives to Education Minnesota that require a specific action. Action items are terminal in application and generally expire at the next Representative Convention. The Action Item Form should be used for these actions.

### **Wording of Motion:**

Minutes recorded at the Representative Convention are taken from its original format, typed into a document, and posted on the Education Minnesota website in a timely manner following each convention. This will ensure all members have access to the official records of the convention and promote access and accountability. The minutes should be accessible only by signing into the member portal.

### **Rationale:**

Currently, minutes for the Representative Convention are handwritten by a hired court transcriptionist and kept in the archives of Education Minnesota. A member must make a special request for these minutes. The following would be achieved with minutes posted online:

**Transparency:** Posting the meeting minutes online ensures that all union members, regardless of attendance at the Representative Convention, have access to the full record of the proceedings, fostering transparency in the union's decision-making.

**Accessibility:** Making the minutes available online allows for easy access by all members, including those who may not be able to attend the convention ensuring that the convention's discussions and decisions are shared with the broader membership.

**Accountability:** Transcribing and posting the minutes online provides an official, permanent record of the discussions, motions, and decisions made during the Representative Convention. This helps ensure that all actions taken are properly documented and available for future reference.

### **Budget Impact (to be completed by Education Minnesota secretary-treasurer):**

There would be no additional financial impact, as this action item can be accomplished through existing staffing and resources.

### **Maker of motion:**

Maggie Temple

### **Local:**

Hopkins



**Seconder of motion:**

Katie Dickerson

**Local:**

Hopkins

**Date submitted:**

03/31/25

**Time submitted:**

7:51 p.m.

