

DO NOT WRITE HERE

Date of Payment _____

Check Number _____

SOUTHCENTRAL MINNESOTA UNISERV/EDUCATION MINNESOTA/NEA/AFT

OFFICIAL VOUCHER

Name _____

Address _____

City _____ **State** _____ **Zip** _____

Purpose of Meeting _____

Place of Meeting _____ **Date** _____

Transportation by automobile: total miles (round trip) @ 76¢ /mile _____
or according to latest IRS rate

FROM _____ **TO** _____ **at** _____ **cents/mi**
(7 cents/mi extra for each additional member-participant riding to meetings) **TOTAL** \$ _____

Meals (if authorized) with attached receipt \$ _____

Hotel (if authorized) with attached receipt \$ _____

Other expenses (please itemize and attach receipt) \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Account Number _____ **(see back)** **GRAND TOTAL** \$ _____

I hereby request reimbursement from the Southcentral Minnesota UniServ for the above mentioned authorized expenditures and according to the policies set up by the Southcentral Minnesota UniServ/Education Minnesota/NEA/AFT Executive Board.

Signature _____
(person requesting reimbursement)

COUNTERSIGNED

Treasurer _____

Chairperson _____

ACCOUNT NUMBERS LISTED ON BACK

Governance

- 20.1 Education Minnesota Rep Convention**
 - 20.2 Education Minnesota Rep Convention Caucus**
 - 20.3 NEA Representative Assembly**
 - 20.4 Program**
 - 20.5 UniServ Chairperson**
 - 20.6 UniServ Secretary/Treasurer Stipend**
 - 20.61 Secretary/Treasurer Expenses**
 - 20.7 Fall Drive-In Door Prizes**
-

Negotiations

- 30.1 Education Minnesota Council**
 - 30.2 Program**
-

Teacher Rights

- 40.1 Education Minnesota Council**
 - 40.2 Program**
-

Governmental Relations

- 50.1 Education Minnesota Council**
 - 50.2 Program**
-

Instruction/Professional Development

- 60.1 Education Minnesota Council**
 - 60.2 Program**
-

Communications

- 70.1 Education Minnesota Council**
 - 70.2 Program/PR**
 - 70.3 Fair Booth**
 - 70.4 Chalkboard**
 - 70.5 Editor Stipend (6 issues)**
 - 70.6 Media Exposure**
-

Field Services

- 80.1 Education Minnesota Council**
 - 80.2 Program/Attendance Incentives**
 - 80.3 UniServ Desk Calendars**
 - 80.4 Education Minnesota Foundation Fundraiser**
-

Grievance Arbitration Assistance Fund

- 90.1**
-

Contingency

- 110.1 Contingency**
-

Updated 07/01/2026 for 2026 on Popper-Mint Green paper

"C:\Users\karen.martinez\OneDrive - Education Minnesota\Southcentral MN UniServ\SC Forms\2026\SC Reimbursement Form 7-1-26.docx"