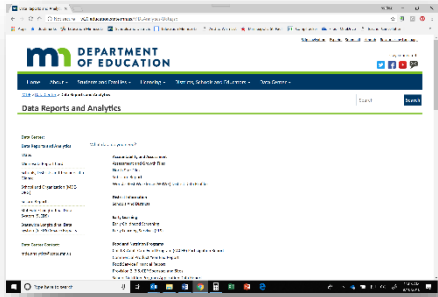


# Cheat Sheet on Financial Reports for Negotiations



These reports are found on the Department of Education website under Data Reports and Analytics.

Click along using the following path:

<http://education.state.mn.us/mde/index.html> > Data Center >

Data Reports and Analytics

## UFARS compliance report

*Summary of total revenue and expenditures as well as fund balance information for all districts funds including the general fund. We recommend pulling the most recent three reports.*

MDE homepage > Data Center > Data Reports and Analytics > Minnesota Funding Reports (MFR) > Select **your district** from the first drop-down menu > Select **UFARS Compliance Report** from the last drop-down menu.

## 2-Year Comparison Reports (Revenues and Expenditures)

*This report compares revenue and expenditure categories from the two most recent audits. Revenue includes funds from local, state, and federal sources. Expenditures include all major expense categories such as district administration and regular instruction. We recommend pulling the most recent three reports.*

MDE homepage > Data Center > Data Reports and Analytics > Minnesota Funding Reports (MFR) > Select **your district** from the first drop-down menu > Select **2-Year Comparison Reports (Revenue and Expenditures)** from the last drop-down menu.

## General Education Revenue

*Summary of state-provided revenue from the general education program. The summary on the final page provides the expected revenue totals for the district for a given fiscal year.*

MDE homepage > Data Center > Data Reports and Analytics > Minnesota Funding Reports (MFR) > Select **your district** from the first drop-down menu > Select **General Education Revenue** from the last drop-down menu.

## Special Education Comprehensive Aid Report

*Summary of the components of special education aid, including total gross and net special education aid. The figure most helpful to us is the Net State Special Education Aid amount on the final page of the report.*

MDE homepage > Data Center > Data Reports and Analytics > Minnesota Funding Reports (MFR) > Select **your district** from the first drop-down menu > Select **Special Education Comprehensive Aid Report** from the last drop-down menu.

## Historical Adjusted ADM

*Most complete summary of adjusted daily membership trends and student counts, including open enrollment projections. We recommend looking at the projections as far out into the future as they go.*

MDE homepage > Data Center > Data Reports and Analytics > Minnesota Funding Reports (MFR) > Select **your district** from the first drop-down menu > Select **Historical Adj. ADM Capped at 1.0** from the last drop-down menu.

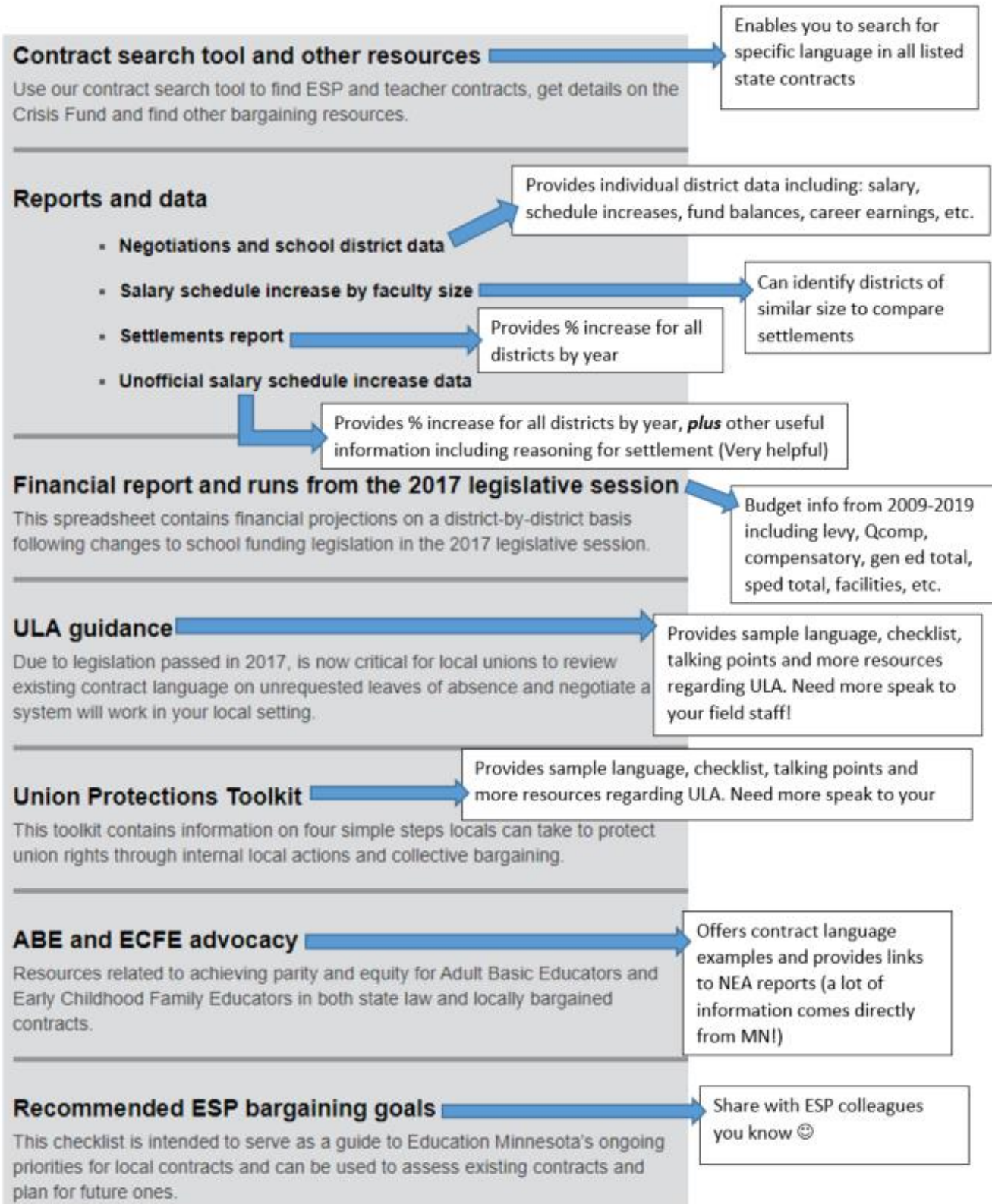
## Consolidated Financial Reports

*This report depicts data from several other reports over two years to display a brief overall summary of a district's financial position.*

MDE homepage > Data Center > Data Reports and Analytics > Consolidated Financial Reports > Select **the year desired** from the first drop-down menu > Select **your district** from the last drop-down menu.

# Cheat Sheet on EDMN Bargaining Resources

Click along using the following path: <https://educationminnesota.org/home>



## Recommended teacher bargaining goals

This checklist is intended to serve as a guide to Education Minnesota's ongoing priorities for local contracts and can be used to assess existing contracts and plan for future ones.

Statements of organizational position. Advisory, not mandated.

## Salary schedules

Download spreadsheets with all available salary schedules throughout the state by school year.

Shows one spreadsheet, each tab has a salary schedule for each school district.

## Side-by-side comparisons: 125 plan, HRA, HSA

- PDF of comparison chart (6 pgs., 114KB)

Both links open a PDF which explain the difference in the three different health plans in an easy to read chart

## 2019-21 teacher costing

Costing instructions, and costing and settlement report forms.

Check out the CNP Binder for more resources related to teacher costing.

## Training materials and resources

View the PEIP video and PowerPoint here and learn about other training opportunities.

PIEP information, and a place where you can request CNP training along with other courses for your local/IO. There is an electronic booklet with a comprehensive list of classes available. Contact your field staff, members only.

## Collective Bargaining and Organizing Conference

Collective Bargaining and Organizing Conference will take place Feb. at the DoubleTree by Hilton Bloomington-Minneapolis South in Bloomington.

Registration is \$70/member (does not cover hotel cost). EDMN pays for 1 member per local – check with your local!

## Related websites

- Bureau of Labor Statistics
- Bureau of Mediation Services
- Minnesota Department of Education

Offers consumer level inflation information

If you are headed in the direction where you would need to file for mediation or arbitration you must contact your field staff.

Continue to 'Data Center' → 'Data Reports and Analytics' for more comprehensive reports and information that is useful in bargaining. See other side of cheat sheet, and CNP Binder for resources through MDE.