Survey & Form Tool

Welcome to the new and updated survey and form tool. We have upgraded the features, including an easier to use interface, more form field choices, and the ability to have more than one administrator per survey. There are templates for the most popular surveys, and we will continue to add new ones.

- Get started on the new survey and form tool_Set up your new surveys by clicking here.

We understand that many LeaderNet users have open surveys in the old system. You still need have access to close or collect data. These open surveys will remain available to both survey creators and survey-takers for submissions until Oct. 1, 2013.

- Go to my surveys & forms on old LeaderNet_Get your surveys from the previous version of LeaderNet by clicking here.

Note: LeaderNet users (other than AFT national staff) will have to login to access old surveys using your old LeaderNet username and password.
My Forms

CREATE NEW FORM  Click here to create a new form.

<table>
<thead>
<tr>
<th>Title</th>
<th>Status</th>
<th>Submissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Testdoc2</td>
<td>Open</td>
<td>0</td>
</tr>
</tbody>
</table>

Click here to copy/edit/delete an existing form.
Create Webform

Title * 
Enter the name of your form here.

Template
- none -
  - Bargaining Survey (preview)
  - Communications Survey (preview)
  - Local 202 Bargaining Survey (preview)
  - AFT-Wisconsin Leadership Survey (preview)
  - Local 2998 CVTC Bargaining Survey (preview)
  - Local COPE Survey (preview)
  - Local 2998 CVTC Bargaining Survey (preview)
  - School Conditions Survey (preview)
  - Join the AFT Communications Network (AFTCN) (preview)
  - School Safety and Discipline (preview)
  - Order materials (preview)

If you do not want to use any of the templates, please choose -none-.

Make results public:
- If checked, the results of this form will be accessible by non-logged-in users.

You can have more than one administrator for this form. Just remember that you do not need to add your name, you are automatically an administrator.

Add Another Item

Click Save to go to start compiling your form/survey.
LeaderNet Survey/Form Tool:
Explanation of tools

**Short Answer**
This is a one-line answer.

**Radios**
Multiple Choice - only one response allowed.

**Check boxes**
Check all that apply.

**E-mail**
Enter must be a valid email address.

**Number**
This is a mathematical query box—not to be confused with a number only box. For a number (i.e. a phone number), please use the short answer box.

**Select List**
Dropdown list.

**Grid**
This is sets up a ranking question.

**Date**
Provides a calendar to choose the date.

**Time**
Provides dropdown for hour/minutes.

**Text Only**
Use this box for any text that is not a question.

**Field Set**
Use this when you want to set up conditionals, such as a question where you need to skip this field set when the answer is “No.” If “No” is chosen, then this field set will close and the submitter will only see the next question.

You can also use this when you have a question with a comment box attached. This way when printing out the responses you can print just the field set for a particular question and comment.
Form preview

New short answer

Properties Display Validation

Title * Replace this text with your question

Default value

Description

Enter a description of the question. (OPTIONAL).

Add a field

- Short answer
- Comment
- Email
- Number
- Radios
- Checkboxes
- Select list
- Grid
- Date
- Time
- Text only
- Fieldset
- Page break
If you would like an email of each response sent to you or other people, enter the addresses here, multiple addresses should be separated by a comma.

New address: [ ]

Multiple addresses can be separated by a comma.
Once you have saved your form, you should click on the link below, which will take you to screen #2.

Submissions for this form are closed.

This form is currently in development. Click here to open the form for submissions.

To open the form, click the Open button, enter your confirmation message. Scroll down the page and you will be able to enter the total submissions limit and the per user submission limit. Click on Save configuration to open your form for submissions.
Manually, you can add other administrators for your form.

Remember, if you check this box, everyone will be able to see the results.