



AFT Staff Only

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QuickLinks

AFT's Mission

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SAMS Directory ^{PDF}

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Home > Survey & Form Tool

Survey & Form Tool



Welcome to the new and updated survey and form tool. We have upgraded the features, including an easier to use interface, more form field choices, and the ability to have more than one administrator per survey. There are templates for the most popular surveys, and we will continue to add new ones.

Set up your new surveys by clicking

- [Get started on the new survey and form tool here.](#)

We understand that many LeaderNet users have open surveys in the old system. You still need have access to close or collect data. **These open surveys will remain available to both survey creators and survey-takers for submissions until Oct. 1, 2013.**

- [Go to my surveys & forms on old LeaderNet ^{PDF}.](#) **Get your surveys from the previous version of LeaderNet by clicking here.**

Note: LeaderNet users (other than AFT national staff) will have to login to access old surveys using your **old LeaderNet username and password.**

My Forms | LeaderNet - Windows Internet Explorer

https://leadernet.aft.org/form-survey-tool

File Edit View Favorites Tools Help

Suggested Sites Domain Pointing Tutorial HowStuffWorks How Bits an... Creating webforms - Drupal ...

Find: key west Previous Next Options

MY ACCOUNT | LOG OUT

AFT A Union of Professionals
LeaderNet

GOVERNANCE & ADMINISTRATION OUR MEMBERS COLLECTIVE BARGAINING & RESEARCH ORGANIZING & MOBILIZATION COMMUNITY ENGAGEMENT POLITICS & LEGISLATION COMMUNICATIONS

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Home > My Forms

My Forms

CREATE NEW FORM [Click here to create a new form.](#)

Title	Status	Submissions	
Testedct2	Open	0	Copy Edit Delete

[Click here to copy/edit/delete an existing form.](#)

100%

9:43 AM
07/29/2013

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Home > Add content > Create Webform

Create Webform

Title *

Enter the name of your form here.

Template

- none -

Bargaining Survey (preview)

Communications Survey (preview)

Local 202 Bargaining Survey (preview)

AFT-Wisconsin Leadership Survey (preview)

Local 2398 CVTC Bargaining Survey (preview)

Local COPE Survey (preview)

Local 2398 CVTC Bargaining Survey (preview)

School Conditions Survey (preview)

Join the AFT Communications Network (AFTCN) (preview)

School Safety and Discipline (preview)

Order materials (preview)

Choose a template if you want to start your form with a predefined set of fields.

If you do not want to use any of the templates, please choose *-none-*.

Make results public

If checked, the results of this form will be accessible by non-logged-in users.

Do not check this form unless you want the results to be seen by everyone.

[Show row weights](#)

Administrators

+

You can have more than one administrator for the form. Just remember that you do not need to add your name, you are automatically an administrator.

Users listed here will be able to view results for, edit, and delete this form, regardless of whether it is marked as private or public.

Click Save to go to start compiling your form/survey.

LeaderNet Survey/Form Tool: Explanation of tools

Short Answer

This is a one-line answer.

Radios

Multiple Choice - only one response allowed.

Check boxes

Check all that apply.

E-mail

Entry must be a valid email address.

Number

This is a mathematical query box—not to be confused with a number only box. For a number (i.e. a phone number), please use the short answer box.

Select List

Dropdown list.

Grid

This is sets up a ranking question.

Date

Provides a calendar to choose the date.

Time

Provides dropdown for hour/minutes.

Text Only

Use this box for any text that is not a question.

Field Set

Use this when you want to set up conditionals, such as a question where you need to skip this field set when the answer is “No.” If “No” is chosen, then this field set will close and the submitter will only see the next question.

You can also use this when you have a question with a comment box attached. This way when printing out the responses you can print just the field set for a particular question and comment.

Manual

View Edit page Delete page Results

Form components Conditionals Form validation Emails Form settings Form access

Form title

Form preview

New short answer

Properties

Display

Validation

Title *

New short answer Replace this text with your question. Form key:
new_short_answer Edit

Default value

Description

Enter a description of the question.
(OPTIONAL).

Click the pencil to edit the question.

When finished, click on close. Close
Click on validation to make the question required or unique.

Add a field

- Short answer
- Comment
- E-mail
- Number
- Radios
- Checkboxes
- Select list
- Grid
- Date
- Time
- Text only
- Fieldset
- Page break

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Home > Manual > Edit > Emails

Manual

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Currently not sending emails, add an email recipient below.

New address:

Multiple addresses can be separated by a comma.

If you would like an email of each response sent to you or other people, enter the addresses here, multiple addresses should be separated by a comma.



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Home > Manual > Edit > Form access

Manual

Under form access, you can add other administrators for your form.

View Edit page Delete page Results

Form components Conditionals Form validation Emails Form settings **Form access**

Make results public **Remember, that if you check this box, everyone will be able to see the results.**

If checked, the results of this form will be accessible by non-logged-in users.

Show row weights

Administrators

+ [input field]

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ADD ANOTHER ITEM

SAVE