

Reopening checklist: Where to start

Please contact your field staff with questions about any of these items—field staff are your “one stop shop” for getting resources, answers to questions and support from Education Minnesota.

Assess the current reality in your district

- What is/are the current allowable kind(s) of delivery—in person, hybrid, distance?
- What planning has already occurred for these kinds of delivery?
- How has the local been involved in the planning to this point?
 - *If not at all, or only in a minimal capacity, initiate a conversation with the district to be more involved in the process*
- What is the timetable for decision-making on kind(s) of delivery?
- How is information around re-opening being communicated to your membership?
 - Is all pertinent information being shared in a transparent and timely manner?*
- In what ways is the local engaged with parents and the community, including under-represented groups and communities of color, in reopening decisions and organizing efforts?

Bargaining

- Has the local sent a “demand to bargain” letter yet?
- Tasks:
 - Review the list of [bargaining issues](#) to prioritize tasks*
 - Review [sample MOUs and contract language](#)*
 - Review district plan and highlight areas that may be in conflict with existing collective bargaining agreements*
 - Determine who will be bargaining for the locals*
 - *Consider expanding bargaining teams to include a wide variety of members, including members of color, members of different ages, and members from different instructional levels and fields.*
 - Schedule accelerated bargaining timeline with district*

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Local assessment

- Engage members and collect data to understand member viewpoints and priorities
 - Preferences for kind of delivery model*
 - Issues and points of concern (for use in bargaining and organizing)*
 - Activities members are willing to engage in to support local organizing opportunities*
- Analyze disaggregated data to understand trends within groups of members (e.g., age groups, members of color, job types, etc.)

Additional support

- Contact field staff for support on any reopening issues
 - Bargaining
 - *Individual member questions and issues regarding health and safety*
 - *Access legal department through field staff on pertinent questions*
 - *Work with Education Minnesota organizers and field staff on developing an organizing action plan*
 - *Connect with Ed Issues department on instructional issues*