

LearnUpon PD Request Form for Synchronous ILTs (Instructor Led Trainings) Revised 11/11/20

Please complete a separate form for each event/date and return to Shirley Roeber.

Local/IO: _____ Event date: _____

Estimated number of participants: _____

Education Minnesota staff contact: _____

Field office: _____

OPS is responsible for reserving the Zoom number.

**If an Officer is requested, please complete the Officer Request Form at We/Forms/Officer Request Form.*

Professional Development

- Blurred Lines: Addressing Boundaries (60-90 min.)
- Cellphones, Social Media and Student Safety (60-90 min.)
- Considering Staff Safety: Individual Issues and Proactive Steps for a Local (60-90 min.)
- Continuing Contract Law: Know Your Rights (60 min.)
- Conversational School Finance (75-90 min.)
- Data Practices: Public, Private, Confidential, Nonpublic, Protected. What Does This All Mean? (60-90 min.)
- Degrees, Not Debt (1 hour)
- Digital Organizing 101 (1 hour)
- Education Minnesota Foundation – Get Grants to Improve and Grow Your Practice (1 hour)
- Financial and Fiduciary Responsibilities for Local Leaders (1 hour)
- Free Speech Rights of Educators (60-90 min.)
- Grievance Process and Practice (60-90 min.)
- Internal Audit Committee Training (1 hour)
- Invisible Illnesses (45-60 min.)
- Language Matters (60-90 min.)
- Legal Basics (60-90 min.)
- Legal Issues for ESPs (60-90 min.)
- Legal Issues in Bargaining (60-90 min.)
- Legal Issues for Members Facing Disability (60-90 min.)
- Maltreatment and Mandatory Reporting (60-90 min.)
- Mental Health Issues for Adults (60-90 min.)
- Negotiations Research: Online Data & Information to Support Bargaining (75-90 min.)
- Past Practice: How the Past Can Haunt (or Help) You! (60-90 min.)
- Preserving Statutory Protections (60-90 min.)
- Special Education Dilemmas (60-90 min.)
- Supporting Transgender Students and Staff: Legal Issues and Best Practices (60-90 min.)
- Take It or Leave It: What You Can and Cannot Do Based on Your Local Contract (60-90 min.)
- Teacher Code of Ethics (60-90 min.)
- Top 10 Reasons for Discipline (60-90 min.)
- Unfair Labor Practices (60-90 min.)
- Unrequested Leave of Absence Strategies (60-90 min.)
- Using Membership to the Max: Member Benefits (60 min.)
- What's New? Ask the Lawyer (60-90 min.)
- When can I Afford to Retire? (For Members with a PERA Pension) (90-120 min.)
- When can I Afford to Retire? (For Members with a TRA Pension) (90-120 min.)
- Worksite Unity Leader Training Part 1 (90 min.)

Core

For Core classes, OPS is responsible for confirming a trainer.

MRA: All PS-Field hired before 2020 should be able to train in LearnUpon.

CNP for ESPs: Contact Emily Mateo for trainer.

Is trainer confirmed? Yes (A trainer must be assigned before submitting this form.)

CNP for ESPs Part 1 (1 hour)

CNP for ESPs Part 2 (1 hour)

CNP for ESPs Part 3 (1 hour)

CNP for ESPs Part 4 (1 hour)

MRA I (3 hours)

MRA II (3 hours)

MRA III (3 hours)

Staff: The LearnUpon PD Book can be found at How/Field Resources/Training Resources/Professional Training.

Complete the detailed agenda information on reverse side. Return completed request forms to Shirley Roeber.

Session choices

Please include your overall agenda with start and end time for each activity.

Session name from front of form	Session time start and end

Special requests/notes: